

**MINUTES OF THE
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS**

REGULAR MEETING

July 21, 2021

CALL TO ORDER
CALL OF ROLL

PRESENT: Paul Virgadamo, President
 Ryan Gable, Secretary/Treasurer
 James Simon, Member
 Richard Tramm, Member
 Larry Foerster, Legal Counsel
 Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:00 p.m. by President Virgadamo.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

These minutes were approved at regularly scheduled board meeting on September 15, 2021.

If needed, an official, signed copy may be obtained at the MCECD office.

OFFICIAL MINUTES OF THE MCECD BOARD OF MANAGERS

Public Comments

No one requested to address the Board.

Amended Resolution and Exhibit in the matter of call-taker certification pay

Mr. Chip VanSteenberg, Executive Director, noted the following significant changes are recommended:

1. Expand the program to include the Conroe Independent School District
2. Specify an incentive is only paid to a person who works in an emergency call center and is regularly engaged in answering and processing 9-1-1 calls
3. Specify call-takers who are designated part-time are eligible for an incentive but at an amount proportional to a full-time employee

Mr. James Simon made the motion to approve the amended resolution and exhibit for call-takers certification pay. Mr. Richard Tramm seconded the motion. The motion carried with all in favor.

Amending Loan Parameters for Nationwide Retirement Solutions

Mr. VanSteenberg explained the district offers a deferred compensation program which is administered by Nationwide Retirement Solutions (NRS). This voluntary plan allows employees to use a payroll deduction to make a pre-tax contribution to a retirement savings account. NRS offers an option for participants to take a loan against a portion of the assets in the account. The loan amount is capped at 50% of the value of the account or \$50,000 whichever is less.

Staff are recommending altering two of the parameters of the program:

1. Lower the interest rate paid on the loan from Prime Rate + 1% to Prime Rate + 0%
2. Allow a maximum term of 30 years for loans made for the purpose of purchasing a principal residence

Constable Ryan Gable made the motion to approve the amending the loan parameters for Nationwide Retirement Solutions. Mr. Simon seconded the motion. The motion carried with all in favor.

Executive Director's Report on Items of Community Interest for which no action will be taken

Mr. VanSteenberg discussed the following items:

- A major upgrade to the Vesta system was completed on July 14th, went smoothly, and we are not experiencing any bugs at this point.
- The project to add Conroe ISD to the 9-1-1 system is scheduled for August 30th.
- A consultant is conducting the staffing analysis, and we expect the results soon.
- We are investigating a 9-1-1 call associated with an accident on Lake Conroe. The call was made with an Apple watch, which came across as an uninitialized cell phone, which means we did not receive location information.

Discussion only, no action taken.

Consent Agenda

A motion was made by Mr. Simon, seconded by Constable Gable, to approve the Consent Agenda in its entirety, Items 4 through 8. The motion carried with all in favor.

The meeting adjourned at 12:15 p.m.



DOC# 21-1049
 POSTED:
 07/15/2021 12:12PM
 2257 N Loop 336 W #140144, Conroe, Texas 77304
 Phone: (936) 523-5911 / Fax: (936) 523-5111
 SWERALYN CAHARENA
 MARK TURNBULL, COUNTY CLERK
 MONTGOMERY COUNTY, TEXAS

NOTICE OF REGULAR MEETING

July 21, 2021

Notice is hereby given to all interested members of the public, of a meeting of the Board of Managers of the above styled District, at **12:00 p.m., Wednesday, July 21, 2021**, at the **MCECD 9-1-1 Boardroom, 150 Hilbig Road, Conroe, Texas**. The purpose of the meeting is as follows:

Open Meeting

Public Comments: Please sign in and limit comments to three (3) minutes

1. Consider and take action on approving an amended Resolution and Exhibit in the matter of call-taker certification pay
2. Consider and take action amending plan loan parameters for Nationwide Retirement Solutions
3. Executive Director's report on items of community interest for which no action will be taken

Consent Agenda

4. Approval of meeting minutes for May 19, 2021 and June 23, 2021
5. Ratify the accounts payable for the months of May and June 2021
6. Approval of monthly financial statements for the periods ending April 30, May 31, and June 30, 2021
7. Approval of quarterly financial statements for the period ending June 30, 2021
8. Adjourn meeting

Larry L. VanSteenberg, Executive Director

Parking is available in front of the Law Enforcement Center. Please go to the Information Booth in the Center's main lobby and inform the attendant you are here for the 9-1-1 Board Meeting. You will be met at the access gate near the flagpoles. You may also call (936) 523-5911 from the gate located on Hilbig Road. The gate will be opened via remote.

The Montgomery County Emergency Communication District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); and 551.087 (Economic Development).