

**MINUTES OF THE
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS**

PUBLIC REVIEW HEARING

February 18, 2020

LOCATION: Council Chamber, Conroe Tower
300 W Davis, Conroe, Texas

BOARD ATTENDING

PRESENT: Paul Virgadamo, President
Robert Hudson, Vice President
Ryan Gable, Secretary
Jack Yates, Treasurer
James Simon, Member
Mike McCosky, Ex-Officio Member

ABSENT:

IN ATTENDANCE: Larry Foerster, Legal Counsel
Randy Johnson, Montgomery County Hospital District
Sarah Cottar, Montgomery County Hospital District
Rick Erickson, The Woodlands Fire Department
Chip VanSteenberg, Executive Director
Andrea Wilson, Assistant Director
Roberto Gutierrez, Operations Manager
Regina Payne, 911 Database/GIS Manager
Terri Gill, Office Manager

Mr. Paul Virgadamo, President, called the meeting to order at 2:00 p.m., and noted all board members were present.

Public Comments

No one requested to address the Board.

Executive Director's Report on the State of the District

Mr. Virgadamo noted item one of the agenda, hear executive director's report on the state of the district.

Mr. Chip VanSteenberg, Executive Director, spoke briefly on the district's assets, cash reserves and capital funds, call volume, and new 9-1-1 technology.

MCECD carries out its duties by:

- Providing and maintaining hardware and software along with the voice and data network for a countywide 9-1-1 system
- Equipping and supporting all four public safety answering points (PSAPs) in the county and a back-up facility at the county's Emergency Operations Center
- Providing financial support to the two Primary PSAPs which initially answer all 9-1-1 calls and route them to the appropriate PSAP depending upon the location and nature of the emergency
- Maintaining a geographic information system (GIS) and a comprehensive database of street names, address

- ranges, service boundaries and other critical information
- Serving as the official addressor for the entire county
 - Providing an early warning communication service
 - Providing other services to aid and assist telecommunicators manage 9-1-1 calls effectively and efficiently
 - Conducting public education for when and how to use the 9-1-1 system
 - Assisting the PSAPs in training call-takers and dispatchers in the use of the 9-1-1 system
 - Monitoring and participating in 9-1-1 related regulatory matters at the national and state level

Resolution for the Continuation of the 9-1-1 District and the Emergency Service Fee

Mr. Virgadamo noted item two of the agenda, consider and take action on a resolution for the continuation of the 9-1-1 district and the emergency service fee.

Chief Robert Hudson made the motion to approve a resolution for the continuation of the 9-1-1 district and the emergency service fee. Constable Ryan Gable seconded the motion. The motion carried with all in favor.

Constable Gable made the motion to adjourn. Chief Hudson seconded the motion. The motion carried with all in favor.

The meeting adjourned at 2:07 p.m.

*These minutes were approved at regularly scheduled board meeting on March 18, 2020.
If needed, an official, signed copy may be obtained at the MCECD office.*