

**MINUTES OF THE
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS**

REGULAR MEETING

November 15, 2023

CALL TO ORDER
CALL OF ROLL

PRESENT: Paul Virgadamo, President
 Kathie Reyer, Vice President
 Ryan Gable, Secretary/Treasurer
 Doug Adams, Member
 Larry Foerster, Legal Counsel
 Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:01 p.m. by President Virgadamo.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

*These minutes were approved at a specially scheduled board meeting on January 31, 2024.
If needed, an official, signed copy may be obtained at the MCECD office.*

OFFICIAL MINUTES OF THE MCECD BOARD OF MANAGERS

Public Comments

No one requested to address the Board.

Consent Agenda

A motion was made by Constable Ryan Gable, seconded by Ms. Kathie Reyer, to approve the Consent Agenda in its entirety, items 1 through 4. The motion carried with all in favor.

Administer Sworn Statement and Oath of Office

Mr. Virgadamo noted the agenda item and requested a motion.

Ms. Terri Gill administered the sworn statement and oath of office to Mr. Paul Virgadamo, and Assistant Chief Doug Adams.

No action was taken.

Election of Officers

Mr. Virgadamo noted the action item and requested a motion.

Assistant Chief Doug Adams made the motion to maintain the slate of officers: Paul Virgadamo, President, Kathie Reyer, Vice President, and Constable Gable, Secretary/Treasurer. Ms. Reyer seconded the motion.

The motion carried with all in favor.

Renewal Agreement for Smart911 for the period 10/01/2023 to 9/30/2024

Mr. Chip VanSteenberg, Executive Director, noted the renewal cost for 2024 is the same as the cost for last year, \$121,750.

Mr. Virgadamo noted the action item and requested a motion.

Assistant Chief Doug Adams made the motion to approve the renewal agreement with Smart911 for the period 10/01/2023 to 9/30/2024. Ms. Reyer seconded the motion.

The motion carried with all in favor.

Resolution on the Annual Review and Approval of the District's Investment Policy and other matters

Mr. Chip VanSteenberg, Executive Director, stated the Public Funds Investment Act requires all local governments to review their investment policies annually and adopt a resolution specifying any changes made. There are no changes to the policy this year. The bank depository has been updated in the resolution.

Mr. Virgadamo noted the action item and requested a motion.

Constable Gable made the motion to approve resolution and the district's investment policy. Assistant Chief Adams seconded the motion.

The motion carried with all in favor.

Request from the Montgomery County Hospital District for up to \$50,000 from the PSAP Improvement Participation Program for purchase and installation of an I-wall

Mr. VanSteenberg stated the Montgomery County Hospital District is proposing to replace and upgrade the I-Wall in its dispatch center. The I-Wall will have the capacity to display video from multiple sources showing EMS system status, projected demand, unit location, personnel fatigue tracker, security cameras, 9-1-1 calls, Rave Command View (Panic Button), 9-1-1 traffic, weather, news, et cetera on twelve 55-inch monitors. The total cost for the project is estimated to be nearly \$215,000.

Mr. Virgadamo noted the action item and requested a motion.

Ms. Reyer made the motion to approve a request from the Montgomery County Hospital District for up to \$50,000 from the PSAP Improvement Program for the purchase and installation of an I-wall. Assistant Chief Adams seconded the motion.

The motion carried with all in favor.

Board Meeting Dates and Holidays for 2024

Mr. VanSteenberg reviewed the proposed meeting schedule and holidays for 2024.

Mr. Virgadamo noted the action item and requested a motion.

Constable Gable made the motion to approve the board meeting dates and holidays for 2024. Ms. Reyer seconded the motion.

The motion carried with all in favor.

Discussion of Participating in a Federal Incentive Program to use Solar Energy as a Power Source

Mr. VanSteenberg explained the staff are exploring a federal program that will reimburse the district up to 50% of the cost to install a system which will convert solar energy into a usable power source for the district's building.

The Board suggested this project should be considered for the new building.

Mr. Virgadamo noted the discussion item and noting a motion is not needed.

Discussion only, no action taken.

Executive Director's Report on Items of Community Interest for which no action will be taken

Mr. VanSteenberg reported on:

- Proposition 8 was on the November ballot and passed with 69% approval. MCECD expects 2 years of the proposed fee increase to be approximately \$3M.
- Next Generation Project is ongoing. Motorola is working on several aspects of the project. The go live projection is for Spring 2024.
- Monthly PSAP reports for October 2023, and the twelve months to date.

Discussion only, no action taken.

Adjourn Meeting

Mr. Virgadamo noted the action item and requested a motion.

Assistant Chief Adams made the motion to adjourn the meeting. Constable Gable seconded motion.

The motion carried with all in favor.

The meeting adjourned at 12:40 p.m.